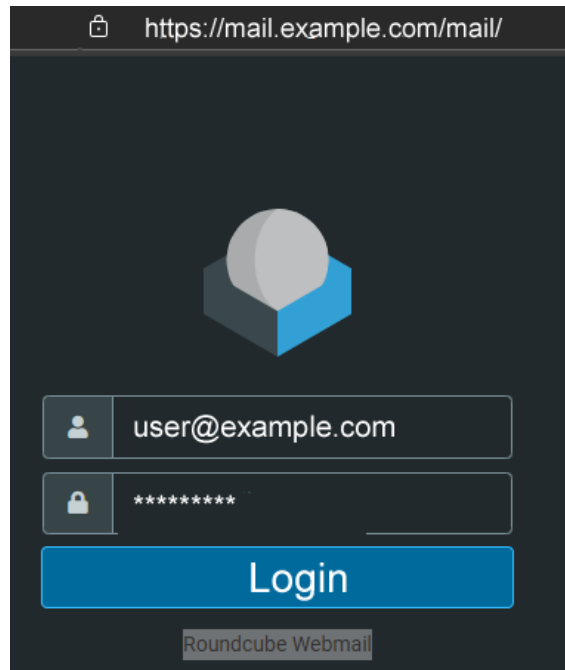
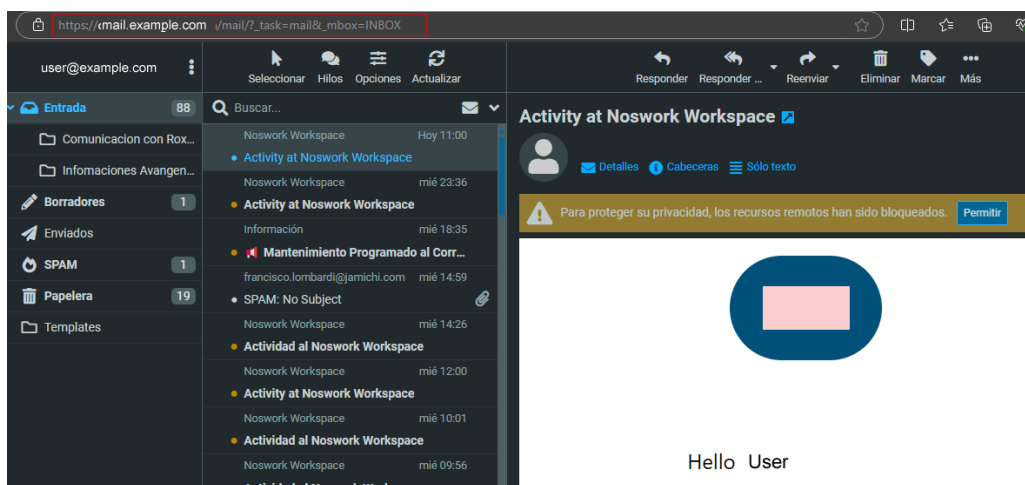


## How to go directly to the text of an email (only for users in the same directory)

1. Open the Roundcube webmail address.
2. Log in with your username and password.



3. Open the email you need to copy/share and copy the URL.



## How to go directly to the text of an email



4. Paste the URL where the client desires (e.g., *.docx*, *.xlsx*, *.txt* file).